

*Chapter***13*****Portfolio*****13.1 Introduction**

You can view your stock portfolio by using the Portfolio Manager facility. You may add, delete and manage the portfolio.

This chapter explains the features available:

- Viewing Portfolio
- Adding Portfolio
- Editing Portfolio
- Deleting Portfolio

## 13.2 Viewing Portfolio

To get access to Portfolio:

Step	Action
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1. Select PORTFOLIO from main menu option.
2. Select PORTFOLIO MANAGER from sub menu option.

Portfolio		Setting							
P1		Refresh		Set as Default					
<a href="#">Create New Portfolio</a>   <a href="#">Delete</a>									
Name	Exchg	Shares	Purchase Price	Purchase Value	Market Price	Market Value	Purchase Gain/Loss	Purchase Gain/Loss %	
P1: <a href="#">Edit</a>									
1155 MAYBANK	KLSE	2000	10.00	20,178.00	10.60	21,010.52	+832.52	+4.13	
6688 HDBS	KLSE	1000	2.00	2,017.80	1.87	1,852.23	-165.57	-8.21	
<b>Total</b>							<b>+ 666.95</b>	<b>+ 3.00% *</b>	

\* Purchase Gain/Loss% = Total Purchase Gain/Loss / Total Purchase Value

Screen 13.2

Select the Portfolio drop-down list to view your portfolio (screen 13.2). To remove the portfolio, click Delete. REFRESH option allows you to update the Market Price with the latest price. SET AS DEFAULT option enables your favorite portfolio to be displayed as the initial page whenever you enter the Portfolio menu.

This table describes the title of each column:

Item	Description
Name	Stock code & Name
Exchg	Name of Exchange
Shares	Amount of share (in shares unit)
Purchase Price	Buying prices
Purchase Value	Buying value
Market Price	Current market price
Market Value	Current value
Purchase Gain/Loss	The gain/loss amount in (value)
Purchase Gain/Loss %	The gain/loss amount in (percentage)
Total	Total gain/loss in value as well as percentage)

## 13.3 Add Portfolio

To Add a Portfolio:

Step	Action
------	--------

1. Select PORTFOLIO from main menu option.
2. Select PORTFOLIO MANAGER from sub menu option.
3. Select "Create new portfolio" (screen 13.3a).

Portfolio		Setting							
P1		Refresh		Set as Default					
<a href="#">Create New Portfolio</a>   <a href="#">Delete</a>									
Name	Exchg	Shares	Purchase Price	Purchase Value	Market Price	Market Value	Purchase Gain/Loss	Purchase Gain/Loss %	
P1: <a href="#">Edit</a>									
1155 MAYBANK	KLSE	2000	10.00	20,178.00	10.60	21,010.52	+832.52	+4.13	
6688 HDDBS	KLSE	1000	2.00	2,017.60	1.87	1,852.23	-165.57	-8.21	
<b>Total</b>							<b>+ 666.95</b>	<b>+ 3.00% *</b>	

\* Purchase Gain/Loss% = Total Purchase Gain/Loss / Total Purchase Value

Screen 13.3a

## 4. Key-in the Portfolio Name and the information (screen 13.3b).

Address: https://www.einvest.com.my/etrade/portfolio/portfolioeng.asp

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Portfolio Manager Breakdown Calculator

Add Portfolio

Portfolio Name:

Add new entries

*Symbol	Purchase Date (dd/mm/yyyy)	*Purchase Price	*Quantity	Brokerage Rate (%)	Discount (%)	Discounted Rate (%)	Brokerage Fee	Clearing Fee	Stamp Duty
1155	11/05/2004	10.20	10000	0.7	<input checked="" type="checkbox"/> 30	0.49	499.8	40.8	102
6688	18/05/2004	1.80	2000	0.7	<input type="checkbox"/>		25.2	1.44	4
					<input type="checkbox"/>				
					<input type="checkbox"/>				
					<input type="checkbox"/>				
					<input type="checkbox"/>				
					<input type="checkbox"/>				
					<input type="checkbox"/>				
					<input type="checkbox"/>				

Best previewed in 800x600 resolution. Copyright Hwang-DBS Securities Berhad 2002. [Disclaimer](#)

Screen 13.3b

This table describes the title of each column:

<b>Item</b>	<b>Description</b>
*Symbol	Stock code
Purchase Date	Date the share is bought
Purchase Price	Buying price
Quantity	Amount of shares (in shares unit)

The information in these fields will be auto-generated based on the stock entered:

Brokerage Fee  
Clearing Fee  
Stamp Duty



## 13.5 Delete Portfolio

To Delete a Portfolio:

### Step Action

1. Select PORTFOLIO from main menu option.
2. Select PORTFOLIO MANAGER from sub menu option.
3. Select portfolio name from pull-down menu and click DELETE (screen 13.5a).

Portfolio		Setting							
P1		Refresh		Set as Default					
<a href="#">Create New Portfolio</a>		<a href="#">Delete</a>							
Name	Exchg	Shares	Purchase Price	Purchase Value	Market Price	Market Value	Purchase Gain/Loss	Purchase Gain/Loss %	
P1: <a href="#">Edit</a>									
1155 MAYBANK	KLSE	2000	10.00	20,178.00	10.60	21,010.52	+832.52	+4.13	
6688 HDBS	KLSE	1000	2.00	2,017.80	1.87	1,852.23	-165.57	-8.21	
<b>Total</b>							<b>+ 666.95</b>	<b>+ 3.00% *</b>	

\* Purchase Gain/Loss% = Total Purchase Gain/Loss / Total Purchase Value

Screen 13.5a